Merging Datasets in SPSS

Sometimes you'll need to merge datasets together in SPSS. *In order to merge two data files, both files must be saved as .sav (SPSS data) format*.

1. You will need to pick a "key variable" on which the datasets will be matched. *You must sort both datafiles ascending by the key variable and then save them*.

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2. Select "Data > Merge Files > Add Variables" from SPSS's main menu.

3. Tell SPSS that you want to merge variables from an external file:

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Select a dataset from the list of open datasets or from a file to merge with the active dataset $\hfill O$ An $\underline{o}pen$ dataset	
Untitled4[DataSet3]	
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sional\Classes\PSYC 6384 - IO Methods\Data\Week 1\Study 1\Study 1 Manager Ratings.sav	Browse
Non-SPSS Statistics data files must be opened in SPSS Statistics before they can be used as part	of a merge.
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4. Set the merge options appropriately:

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only	o <i>ne row</i> per key					
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When matching two datasets, one file is called the *keyed table*. The primary dataset can have multiple rows per participant (e.g., five rows for participant #3). However, the *keyed table* can have only one row per participant (e.g., one row for participant #3). All of the variables in the *keyed table* will be appended to the matching rows in the primary dataset (e.g., all of the variables in the row for participant #3 in the *keyed table* will be appended to the end of all five rows for participant #3 in the primary dataset).

- 5. Click "Okay" and enjoy the merged dataset!
 - Note that the merge <u>will fail</u> if both datasets are not sorted ascending on the key (see step #1) or if the keyed table has more than one row for any participant.